

Rivendell Flying High Academy admission arrangements for 2025/26 – Amended October 2024

Introductory statement

Rivendell Flying High Academy is not ‘just another primary school’. Children will access a primary school curriculum that is second to none in its ability to foster a lifelong love of learning, where pupils achieve the highest academic standards and where the very best teachers inspire children to be the very best they can be.

The school which is located in Stoke Bardolph, is something special. Inside this, state of the art, beautiful modern building, the FHT is committed to ensuring the pupils with the full range of needs have the opportunity to benefit from their local school. The school is at the heart of this new community, offering the very best education, support and care, all in an environment of aspiration underpinned by the highest expectations.

A Vision for Rivendell

A school for all children where every child reaches their potential

- Outstanding teaching and learning
- An authentic and meaningful curriculum meeting the needs of all children
- Specialist capacity to support the emotional wellbeing of every child
- Outstanding early years provision and early intervention where children need extra support
- A commitment that every Rivendell child leaves as a reader with staff fostering a love of reading for pleasure
- Develop a passion for writing in every child
- Enrichment opportunities, to include but not limited to, sport, art, music, residential, and pupil parliament
- Digital technology at the heart of the curriculum

A true community school, where partnership and support of families is at the heart of its ethos

- Flexible nursery provision
- Strong parental and family engagement
- Wrap around care available
- Development of strong partnerships with local community stakeholders and businesses
- A staff team that all reflect a welcoming and warm ethos where all feel part of the Flying High Family
- Facilities available to be accessed by the whole community

A school to innovate and become a beacon of best practice

- An inspirational curriculum, drawing from the best of our trust and national and international thinking

- Embedding a culture of leadership in every staff member with a common understanding of leadership throughout the school
- Immersive and aspirational learning environments
- Using new and innovative approaches to inspire a passion for writing in every child
- Staff who embrace best practice and new approaches focused on delivering an outstanding start to a child's education
- Utilising cutting edge technology to enhance learning opportunities across the school
- A commitment to enabling staff to continuously develop and fulfil their career aspirations, growing staff across the school and across the trust
- Development and dissemination of practice across the trust

Admission number(s)

The school has an admission number of 30 for Reception

Application process

The admissions authority is the Flying High Trust. The academy will be responsible for admission decisions with applications processed by the local authority as part of the co-ordinated admissions process. This means that you will need to complete your home LA common application form for this school as well as other preferences of school.

Applications for reception places at this school for pupils who live in Nottinghamshire should be made online at www.nottinghamshire.gov.uk/admissions or by telephone on 0300 500 8080. For pupils who live outside Nottinghamshire applications should be made via the home Local Authority. For applications to all other year groups, parents should contact Nottinghamshire County Council on 0300 500 80 80.

The closing date for applications is 15 January 2025.

A copy of the [application form](#) can be found at www.nottinghamshire.gov.uk/admissions. The national offer day is 16 April (or next working day, if this falls on a non-working day).

Oversubscription criteria

The criteria in this section apply to entry at all phases of the school.

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. – See Note 1 for definition.
2. Children by distance from the academy, with priority for admission given to children who live nearest to the academy as the crow flies and who, at the time of admission, will have a sibling attending the school (refer to Note 2 for the definition of a sibling). Distances are measured using Nottinghamshire County Council's

computerised distance measuring software. Distances are measured from the main administrative point at the school campus to an address point (using Eastings and Northings as defined by Ordnance Survey) to child's home address (refer to Note 1 for definition of home address).

3. Children by distance from the academy, with priority for admission given to children who live nearest to the academy. Distances are measured using Nottinghamshire County Council's computerised distance measuring software. Distances are measured from the main administrative point at the school campus to an address point (using Eastings and Northings as defined by Ordnance Survey) to child's home address (refer to Note 1 for definition of home address).

Tie-break

Where one child of a multiple birth can be admitted, the other child/children will also be admitted, as permitted by the infant class size rules and exceed our PAN.

In the event of two distances being equal the LA will measure to the nearest next decimal point. If the measurements remain equal, then lots will be drawn and the process will be independently verified.

Late applications

All applications received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, the child's name will be placed on a waiting list until 31 May 2026 and parents given the right to appeal.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made. See Note 3 for definition of 'parent'.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admission of children outside their normal age group

Parents may seek a place for this child outside the normal age group, for example if the child is gifted and talented or has experienced ill health. Parents considering delaying their child's admission should submit their request to the academy. This request should be made alongside the formal application for a school place that is made to the child's home local authority by the closing date (15 January for reception age/year 3 places).

The admission authority is responsible for making the decision about which year group a

child should be admitted to and will consider the circumstances of each case, the child concerned and take account of the views of the headteacher. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, the child's medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were for not being born prematurely.

When parents are told the decision about the year group to which the child should be admitted, they will also be given reasons for the decision. Where it is agreed that a child will be admitted out of the normal age group and, as a consequence of that decision, the child will be admitted to an intake age group (for example, reception), and this application will be processed as part of the main admissions round, unless the request was submitted after the closing date, and it is too late for this to be possible.

Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school, but it is not in their preferred age group.

Waiting lists

The school will operate a waiting list for each year group. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the first term of the academic year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list. The waiting list will remain in place until 31 December of the year of admission.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Rivendell Flying High Academy, for information on how to appeal. Information on the timetable for the appeals process is on our website and the appeals form can be obtained from Flying High Trust website.

Notes:

1. Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence

is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

2. Sibling:

The governors define sibling as being those children who share the same biological parents. This includes brother, sister, half-brother or half-sister or legally adopted child living at the same address as the child.

3. Parent:

'Parent' includes all those people who have parental responsibility for a child who fall under the definition of "parent" as set out in section 576 of the Education Act 1996

4. Looked after:

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

Further references to previously looked after children means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

- A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.
- Children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002.
- Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).